



If you require 5 or less rooms at Mandalay Bay, please visit <https://book.passkey.com/event/50188347/owner/28466/landing> and book your rooms directly with the hotel.

If you require more than 5 rooms, please complete and return this form to: ACG Housing Bureau Email: lbennett@meetingsites.net

ACG Conference Support: Phone: 301-263-9000

EXHIBITOR REGISTRATION FORM

EXHIBITOR INFORMATION

Organization Name: _____ Contact Name: _____

Contact Address: _____

Contact City State, Zip: _____

Phone: _____ Email: _____

MANDALAY BAY RESORT & CASINO: Due to contracted block and history pick up only 50% of peak night can be given Sat & Tue

	Wed, 10/20 (\$208++)	Thurs, 10/21 (\$208++)	Fri, 10/22 (\$208++)	Sat, 10/23 (\$278++)	Sun, 10/24 (\$278++)	Mon, 10/25 (\$208++)	Tues, 10/26 (\$208++)	Wed, 10/27 (\$208++)
Resort Room								
	Wed, 10/20 (\$239++)	Thurs, 10/21 (\$239++)	Fri, 10/22 (\$239++)	Sat, 10/23 (\$308++)	Sun, 10/24 (\$308++)	Mon, 10/25 (\$239++)	Tues, 10/26 (\$239++)	Wed, 10/27 (\$239++)
Delano Suite								

- Please include the number of rooms you need per night

TERMS OF AGREEMENT

Reservations - To reserve a block of rooms, you will be required to provide a credit card as a guarantee. ACG Housing will email you the Mandalay Bay credit card authorization form for you to complete and return with a valid credit card number, with the name as it appears on the card, billing address and credit card expiration date. ACG housing will also provide a rooming list template, due on Wednesday, September 15th at which time the credit card will be charged the first night's room rate and tax per room reservation. Refunds will be issued only if canceled at least seventy-two (72) hours in advance of the confirmed arrival date.

Resort Fee – A \$37.00++ Daily Resort Fee is applied to each hotel room reservation and includes:

- Property-wide high-speed wireless internet access
- Unlimited local and toll-free calls
- Airline boarding pass printing
- Notary service
- Cardio room access for guests 18+

Rooming Lists – Upon receiving your sub block reservation request form, you will be notified via email along with the credit card authorization form and instructions to return directly to lbennett@meetingsites.net within 48 hours to secure your block. Once confirmed a rooming list template will be sent to you to manage and return to the ACG Housing Bureau by the cutoff date of Wednesday, September 15th. The rooming list will be uploaded into the hotel's reservation system and confirmation numbers for your reservations and credit card charges will be sent to you upon completion.